Housekeeping Manager

Job ID
9999

Carleton Ventures Ltd.

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LOCATION	DATE POSTED	EXPIRY DATE
4122 Village Green, Whistler, BC| British Columbia	23-06-2026	20-12-2026

TYPE OF JOB	SALARY	MIN. EXPERIENCE	MIN. EDUCATION
Full Time	CAD $27.00 to $32.00 per hour	2 years to less than 3 years	Secondary (high) school graduation certificate

Job Details

Carleton Ventures Ltd. is currently looking for a permanent and full-time Housekeeping Manager at Adara Hotel.

Duties and Responsibilities:

• Manage the operations of the housekeeping department
• Plan and co-ordinate the activities of housekeeping supervisors and their crews
• Conduct inspections to ensure that departmental standards and health and safety regulations are being met
• Select and purchase equipment and supplies, and maintain inventory
• Arrange for maintenance and repair of equipment and machinery
• Hire, train and supervise housekeeping staff
• Create, maintain, and adjust housekeeping schedules

Compensation and Benefits:

$27.00 to $32.00 per hour (based on experience/qualification), 4% vacation pay
- 50% off food and beverages at all Gibbons venues
- Adventure perks: 20% off at The Adventure Group for you, your friends, and family
- Accommodation discounts: 20% off at The Adara Hotel and Gibbons Life Condos
- Wellness perks: 20% off at The Spa at Whistler
- Exclusive partner discounts at local Whistler businesses

Work Location: Adara Hotel - 4122 Village Green, Whistler, BC V8E 1G9

How to apply:

Please send your resume to hr.carletonventures@outlook.com (email).

(Only those selected for an interview will be contacted.)

Job Description

Education, skills and experience required:

• Completion of secondary school

• A university degree or college diploma in hospital management, hotel management or business administration is a strong asset but not mandatory
• Several years of experience as a housekeeper including supervisory experience.

Language: Oral and written English skills required

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