

Retail store supervisor

A Shine Enterprise LTD

Job ID
9811

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LOCATION	DATE POSTED	EXPIRY DATE	
Hwy 866 Township rd 610 Boyne Lake, Alberta T0A 0N0, Boyne Lake, AB Alberta	05-06-2026	02-12-2026	
TYPE OF JOB	SALARY	MIN. EXPERIENCE	MIN. EDUCATION
Full Time	CAD 22/hr	1 to less than 7 months	Secondary (high) school graduation certificate

Job Details

Overview

Languages

English

Education

Secondary (high) school graduation certificate

Experience

1 to less than 7 months

On site

Work must be completed at the physical location. There is no option to work remotely.

Responsibilities

Tasks

Supervise staff (apprentices, stages hands, design team, etc.)

Assign sales workers to duties

Hire and train or arrange for training of staff

Authorize payments by cheque

Order merchandise

Authorize return of merchandise

Establish work schedules

Sell merchandise

Prepare reports on sales volumes, merchandising and personnel matters

Resolve issues that may arise, including customer requests, complaints and supply shortages

Organize and maintain inventory

Supervise and co-ordinate activities of workers

Manage cash

Oversee payroll administration

Conduct performance reviews

Supervise office and volunteer staff

Employment groups

This employer promotes equal employment opportunities for all job applicants, including those self-identifying as a member of these groups:

Address : Hwy 866 Township rd 610 Boyne Lake, Alberta T0A 0N0

Email : boynelakegas@gmail.com

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