Housekeeping Attendants

Super 8 Castlegar

Job ID
9682

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LOCATION	DATE POSTED	EXPIRY DATE
651 18th Street, Castlegar, BC| British Columbia	22-05-2026	17-05-2027

TYPE OF JOB	SALARY	MIN. EXPERIENCE	MIN. EDUCATION
Full Time	CAD $22.00 per hour.	No Experience	No degree, certificate or diploma

Job Details

Super 8 Castlegar is looking for two Full-Time Housekeeping Attendants (NOC 65310)! This is a full-time, permanent position of 30-40 hours per week, $22.00 per hour.

Reporting to the Head Housekeeper & Housekeeping Supervisor, the Room Attendant is responsible for cleaning assigned guest rooms according to the standards of Super 8 by Wyndham Castlegar including the daily changing of bed linens, replacing towels, cleaning the bathroom, dusting, vacuuming carpets and the removal of garbage and recyclables. Ensure all corridors, housekeeping closets and public areas are cleaned to company standard. Complete daily assignment sheets and document any deficiencies in the guest rooms.

Job Description:

• Follow policies and procedures and standards of Super 8 Castlegar
• Follow all safety and security procedures and regulations while performing daily duties
• Strip and make all bed types (King, Queen, & Double) during an eight-hour shift. (The number of rooms to clean will vary depending on occupancy)
• Dust shelves, artwork in rooms and wipe windows
• Clean entire bathroom, including the bathtub, walls, mirror, shelves, floors, and sink
• Dust and clean kitchen counter, cabinets and all appliances
• Empty all the trash and leave clean trash cans in each assigned guestroom
• Vacuum and mop each assigned guest room on a daily basis
• Clean guest rooms and restock with appropriate supplies
• Use proper chemicals to clean rooms and common areas (lobby, public washrooms, etc)
• Obtain a housekeeping cart at the beginning of the shift and store it in the appropriate place at the end
• Follow the daily checklist and make sure every item on the list is covered
• Turn in keys and unused supplies at the end of each shift
• Maintain uniform and grooming standards (especially footwear) in accordance with standards and procedures of the Super 8 Castlegar
• Cater to guest requests
• Report guest issues to the Head Housekeper/ Supervisor
• Perform all duties assigned by the Head Housekeper/ Supervisor
• Perform “house person” duties when assigned
• Must be fully prepared for emergency procedures (i.e. use of fire extinguishers, fire alarms, bomb threat & other safety

requirements, including the providing of emergency medical assistance
• Perform other duties as they may be assigned by the management

Job Requirements:
• Must have attention to detail
• Approachable, pleasant, polite
• Able to work quickly, meet deadlines
• Self-starter and able to work with minimum supervision
• Must be able to understand both oral and written English
• Ability to meet the physical demands of the position
• Able to work various shifts, including weekends and holidays
• Language in the workplace is English

We offer:
• Benefits after 3 months: Extended Health Benefits, Dental, Disability (Short term and Long Term), Pension Plan

Job Location:
Super 8 Castlegar – 651 18th Street, Castlegar, BC V1N 2N1

To Apply:
To those interested please email your resume to office@super8castlegar.ca. Please indicate that you are applying for Housekeeper position at Super 8 Castlegar.

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