

truck dispatcher

Cheema Trucking

Job ID
9676

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LOCATION	DATE POSTED	EXPIRY DATE	
suite 140 6040 47 Avenue, Red Deer, AB Alberta	21-05-2026	17-11-2026	
TYPE OF JOB	SALARY	MIN. EXPERIENCE	MIN. EDUCATION
Full Time	CAD	Experience an asset	Secondary (high) school graduation certificate

Job Details

truck dispatcher

Cheema Trucking

Job details

Location Red Deer, ABT4N 1C2

Work location On site

Salary36.00 hourly / 35 to 40 hours per week

Terms of employment Permanent employment Full time

Early morning, Morning, Day, Evening, Weekend, Shift

Starts as soon as possible

vacancies 1 vacancy

Overview

Languages

English

Education

Secondary (high) school graduation certificate

Experience

Experience an asset

On site

Work must be completed at the physical location. There is no option to work remotely.

Responsibilities

Tasks

Maintain work records and logs

Monitor personnel workloads and locations

Provide customer service

Advise vehicle operators of traffic and other problems

Follow-up on issues with work orders

Maintain vehicle operator work records

Process and transmit information and instructions to co-ordinate the activities of vehicle operators and crews using dispatching equipment

Record mileage, fuel use, repairs and other expenses

Schedule assignments and co-ordinate activities of vehicle operators, crews and equipment

Experience and specialization

Service experience

Trucking

Additional information

Work conditions and physical capabilities

Attention to detail

Fast-paced environment

Repetitive tasks

Tight deadlines

Work under pressure

Personal suitability

Client focus

Efficient interpersonal skills

Excellent oral communication

Flexibility

Organized

Reliability

Team player

Employment groups

This employer promotes equal employment opportunities for all job applicants, including those self-identifying as a member of these groups:

Support for newcomers and refugees

Support for youths

Support for Indigenous people

Who can apply for this job?

You can apply if you are:

a Canadian citizen

a permanent resident of Canada

a temporary resident of Canada with a valid work permit

Do not apply if you are not authorized to work in Canada. The employer will not respond to your application.

How to apply

By email

kishancheema@hotmail.com

By mail

6040 47 Avenue suite 140

Red Deer, AB

T4N 1C2

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