

Senior Accounting Clerk

Blazesoft Ltd.

Job ID
9323

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LOCATION	DATE POSTED	EXPIRY DATE	
7880 Keele Street, Concord, ON Ontario	24-04-2026	21-10-2026	
TYPE OF JOB	SALARY	MIN. EXPERIENCE	MIN. EDUCATION
Full Time	CAD 36/hour	2 years to less than 3 years	Bachelor's degree

Job Details

Join Blazesoft Ltd, the dynamic and innovative gaming company that's passionate about creating immersive and cutting-edge gaming experiences. We pride ourselves on a culture of creativity, collaboration, and a commitment to pushing the boundaries of gaming. We are looking for a skilled Senior Accounting Clerk to support its finance operations. This role suits an experienced accounting clerk who is highly organized, comfortable working with financial data and reporting tools, and enjoys contributing to a collaborative, fast-moving workplace.

This is a permanent, full-time IN-OFFICE position.

Requirements

Experience

- Must have at least 2 years of experience as an accounting clerk in a High-Tech company
- Experience working with BI tools to collect and analyze data is required
- Must be able to help company make data driven decisions

Languages

- English

Education

- Bachelor's degree or equivalent experience

Computer and technology knowledge

- Quick Books
- Electronic mail
- Spreadsheet
- MS Excel
- MS PowerPoint
- MS Word
- MS Windows
- Business intelligence
- Bookkeeping and accounting (Manual)

-Area of specialization: Accounting

Additional information

Transportation/travel information

-Public transportation is available

Work conditions and physical capabilities

-Fast-paced environment

-Attention to detail

Personal suitability

-Ability to multitask

-Accurate Client focus

-Excellent oral communication

-Organized

-Reliability

-Quick learner

-Team player

Benefits

-Health benefits

-Dental plan

-Health care plan

-Vision care benefits

-Financial benefits

-Bonus

-Group insurance benefits

-Life insurance

-Registered Retirement Savings Plan (RRSP)

-Long term benefits

-Maternity and parental benefits

Other benefits

-Deferred Profit Sharing Plan (DPSP)

-Free parking available

-Learning/training paid by employer

-On-site amenities

-On-site recreation and activities

-Other benefits

-Paid time off (volunteering or personal days)

-Team building opportunities

-Parking available

How to apply

-Click "Apply now" to submit your application

-By email: jobs@blazesoft.ca

-By phone: 905-532-0909 (Between 09:00 AM and 05:00 PM)

Job Description

Responsibilities

-Manage accounts receivable

-Manage accounts payable

-Prepare bank reconciliations

-Store, update and retrieve financial data-Perform clerical duties, such as maintain filing and record systems

-Prepare reports

-Collect and record data

-Analyze data

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