Assistant Manager-Retail

Fas Gas City Centre

Job ID
11411

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LOCATION	DATE POSTED	EXPIRY DATE
4904 49 street, Wetaskiwin, AB| Alberta	25-11-2026	24-05-2027

TYPE OF JOB	SALARY	MIN. EXPERIENCE	MIN. EDUCATION
Full Time	CAD 43.50	1 year to less than 2 years	Secondary (high) school graduation certificate

Job Details

Fas Gas City Centre located at 4904 49 street Wetaskiwin, Alberta T9A 1H3 is looking for an Assistant Manager for their Gas Station/Convenience Store. Candidates should have at least High School education. Applicants should also have 1-2 years of relevant experience or a Degree/Diploma/Certificate in the related field. Pay per hour will be $43.50 per hour. This is a permanent full-time position with 30-40 hours per week.

Some of the job duties are as follows but are not limited to :

o Manage staff and assign duties

o Determine merchandise and services to be sold

o Resolve problems that arise, such as customer complaints and supply shortages

o Implement price and credits policies .

o Determine staffing requirements

o Plan, organize, direct, control and evaluate daily operations

o Recruit, hire, train and supervise staff.

o Manage all aspects of fuel retail operations.

o Ensure compliance with health and safety regulations and company policies.

o Build and maintain strong relationships with customers and vendors.

o Manage purchasing, credits, inventory and communicate with respective licensing organizations regarding keeping and renewing the licenses in time.

o Perform cashier and supervisor duties when required.

o Plan budgets and monitor revenues and expenses

Interested candidates/applicants can mail their resume to 4904 49 street Wetaskiwin, Alberta T9A 1H3 or email them at kashif249@yahoo.com.

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