Transportation Coordinator

CALMAR TRANSPORT

Job ID
10449

VIEW THIS JOB ONLINE: https://www.youthjob.ca/jobs/10449

LOCATION	DATE POSTED	EXPIRY DATE
3456 91st NW Edmonton, AB T6E 5R1, EDMONTON, AB| Alberta	12-08-2026	08-02-2027

TYPE OF JOB	SALARY	MIN. EXPERIENCE	MIN. EDUCATION
Full Time	CAD 37.50 HOURLY	2 years to less than 3 years	College, CEGEP or other non-university or diploma from a program of 1 year to 2 years

Job Details

Transportation Coordinator

Calmar Transport Inc

Job details

• Location: 3456 91st NW Edmonton, AB T6E 5R1

• Work location: On site

• Salary: 37.50 / 30 to 35 hours per week

• Terms of employment: Permanent employment Full time

• Evening, Morning, Day

• Starts as soon as possible

• Vacancies: 1 vacancy

Overview

Languages

English

Education

• College/CEGEP

Experience

2 years to less than 3 years

On site

Work must be completed at the physical location. There is no option to work remotely.

Responsibilities

Develop specific plans to prioritize

Oversee operational logistics of the organization

Plan and organize operational logistics of the organization

Co-ordinate activities with other work units or departments

Monitor movement of supplies and materials between departments

Maintain work records and logs

Prepare and maintain progress and other reports
Knowledge of cross border dispatching regulations and practices
Process and transmit information and instructions to co-ordinate the activities of vehicle operators and crews using dispatching equipment
Schedule assignments and co-ordinate activities of vehicle operators, crews and equipment

Employment groups
This employer promotes equal employment opportunities for all job applicants, including those self-identifying as a member of these groups:
Support for newcomers and refugees
• Provides diversity and cross-cultural trainings to create a welcoming work environment for newcomers and/or refugees
Support for youths
• Offers mentorship, coaching and/or networking opportunities for youth
Support for Indigenous people
• Provides cultural competency training and/or awareness training to all employees to create a welcoming work environment for Indigenous workers
Support for mature workers
• Applies hiring policies that discourage age discrimination
Supports for visible minorities
• Applies hiring policies that discourage discrimination against members of visible minorities (for example: anonymizing the hiring process, etc.)
Who can apply for this job?
You can apply if you are:
• a Canadian citizen
• a permanent resident of Canada
• a temporary resident of Canada with a valid work permit
Do not apply if you are not authorized to work in Canada. The employer will not respond to your application.
How to apply
By email
calmartransport17@gmail.com

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