Retail Store Supervisor

Vilna Grocery Store

Job ID
10243

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LOCATION	DATE POSTED	EXPIRY DATE
5027 50 St, Vilna, AB T0A 3L0, Vilna, AB| Alberta	23-07-2026	19-01-2027

TYPE OF JOB	SALARY	MIN. EXPERIENCE	MIN. EDUCATION
Full Time	CAD 21.23	No Experience	No degree, certificate or diploma

Job Details

Overview

Contact Name : Sandeep Vilna
Business Name : Vilna Grocery Store
Business Address : 5027 50 St, Vilna, AB T0A 3L0
Apply via email : vilnagrocery@gmail.com

Term of employment : Permanent, full time

Wage : $21.23 per hour
Hours : 30-44 per week

Languages
English

Education
Secondary (high) school graduation certificate

Experience
1 to less than 7 months

On site
Work must be completed at the physical location. There is no option to work remotely.

Responsibilities
Tasks
Assign sales workers to duties
Authorize payments by cheque
Order merchandise

Authorize return of merchandise

Establish work schedules

Sell merchandise

Prepare reports on sales volumes, merchandising and personnel matters

Resolve issues that may arise, including customer requests, complaints and supply shortages

Organize and maintain inventory

Supervise and co-ordinate activities of workers

Manage cash

Supervision

1 to 2 people

Additional information

Personal suitability

Accurate

Excellent oral communication

Flexibility

Organized

Reliability

Ability to multitask

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