sales supervisor - retail

Job ID
10130

Circlek Convenience Store and shell Gas Station

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LOCATION	DATE POSTED	EXPIRY DATE
745 Thompson Dr, Thompson, MB| Manitoba	10-07-2026	06-01-2027

TYPE OF JOB	SALARY	MIN. EXPERIENCE	MIN. EDUCATION
Full Time	CAD 31.50	1 year to less than 2 years	Secondary (high) school graduation certificate

Job Details

Overview

Languages

English

Education

Secondary (high) school graduation certificate

Experience

1 year to less than 2 years

On site

Work must be completed at the physical location. There is no option to work remotely.

Work setting

Rural area

Retail business

Responsibilities

Tasks

Assign sales workers to duties

Authorize payments by cheque

Order merchandise

Authorize return of merchandise

Establish work schedules

Sell merchandise

Prepare reports on sales volumes, merchandising and personnel matters

Resolve issues that may arise, including customer requests, complaints and supply shortages

Organize and maintain inventory

Supervise and co-ordinate activities of workers

Manage cash

Supervision

5-10 people

Retail salespersons and sales clerks

Additional information

Transportation/travel information

Public transportation is available

Work conditions and physical capabilities

Fast-paced environment

Work under pressure

Tight deadlines

Attention to detail

Combination of sitting, standing, walking

Standing for extended periods

Personal suitability

Accurate

Client focus

Efficient interpersonal skills

Flexibility

Organized

Reliability

Team player

HOW TO APPLY

By email

buttnaveed1980@gmail.com

By mail

745 Thompson Dr

Thompson, MB

R8N 0C7

In person

745 Thompson Dr

Thompson, MB

R8N 0C7

Between 04:00 PM and 06:00 PM

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