

Accounting Bookkeeper (1 vacancy)

Novus Automotive Ltd.

Job ID
10111

VIEW THIS JOB ONLINE: <https://www.youthjob.ca/jobs/10111>

LOCATION	DATE POSTED	EXPIRY DATE	
67 Thornton Road, Oshawa, ON Ontario	09-07-2026	05-01-2027	
TYPE OF JOB	SALARY	MIN. EXPERIENCE	MIN. EDUCATION
Full Time	CAD CAD \$36.00 to 42.00 hourly	3 years to less than 5 years	College, CEGEP or other non-university or diploma from a program of 1 year to 2 years

Job Details

Type Of Job

Full Time

Salary

CAD \$36.00 to 42.00 hourly (To be negotiated) / 37.5 hours per week

Min. Experience

3 years to less than 5 years

Min. Education

College, CEGEP or other non-university or diploma from a program of 1 year to 2 years

Employer Name

Novus Automotive Ltd.

- Location: Oshawa, ON L1J 5Y1
- Work location: On site
- Salary: 36.00 to 42.00 hourly (To be negotiated) / 37.5 hours per week
- Terms of employment: Permanent employment, Full time
- Day Shift
- Starts as soon as possible
- Vacancies: 1 vacancy

Languages

English

Education

- College, CEGEP or other non-university certificate or diploma from a program of 1 year to 2 years

Experience

3 years to less than 5 years

On site

Work must be completed at the physical location. There is no option to work remotely.

Work setting

- Automobile dealership

You can apply if you are:

- a Canadian citizen
- a permanent resident of Canada
- a temporary resident of Canada with a valid work permit

How to apply?

By mail

67 Thornton Road

Oshawa, ON

L1J 5Y1

Job Description

Job Description

Responsibilities

Tasks

- Keep financial records and establish, maintain and balance various accounts using manual and computerized bookkeeping systems
- Oversee the preparation of reports
- Variance analysis
- Review budgets and financial reports for specific projects
- Oversee the collection and analysis of financial data
- Coordinate the organization's financial operations and budget activities in order to optimize financial performance
- Plan and control budget and expenditures